

<p style="text-align: center;">Privacy policy LINGUA SÈTE</p>

The purpose of this confidentiality policy is to inform users of the :

- How their personal data is collected. Personal data is any information that can be used to identify a user. This may include, but is not limited to: first and last names, age, postal or e-mail address, location or IP address;
- On their rights concerning this data;
- Who is responsible for processing the personal data collected and processed? - Recipients of personal data; -The site's policy on cookies.

ARTICLE 1: PRINCIPLES RELATING TO THE COLLECTION AND PROCESSING OF PERSONAL DATA

In accordance with Article 5 of European Regulation 2016/679, personal data are :

- Processed lawfully, fairly and transparently in relation to the data subject;
- Collected for specified, explicit and legitimate purposes (see Article 2.1 hereof) and not further processed in a way incompatible with those purposes;
- Adequate, relevant and limited to what is necessary for the purposes for which they are processed;
- Accurate and, where necessary, kept up to date. All reasonable steps must be taken to ensure that personal data which is inaccurate, having regard to the purposes for which it is processed, is erased or rectified without delay;
- Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which they are processed;
- Processed in such a way as to guarantee appropriate security of the data collected, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Processing is lawful only if, and insofar as, at least one of the following conditions is met:

- The data subject has consented to the processing of his/her personal data for one or more specific purposes;
- The processing is necessary for the performance of a contract to which the data subject is party or for the performance of pre-contractual measures taken at the request of the data subject;
- The processing is necessary to comply with a legal obligation to which the data controller is subject;
- The processing is necessary to protect the vital interests of the data subject or of another natural person;
- The processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
- The processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, unless the interests or fundamental rights and freedoms of

the data subject which require the protection of personal data prevail, in particular where the data subject is a child.

ARTICLE 2: PERSONAL DATA COLLECTED AND PROCESSED WHEN BROWSING THE SITE

Article 2.1: Data collected

The personal data collected in the course of our business are as follows:

- language school
- ancillary events linked to this language school activity

This data is collected and processed for the following purpose(s):

- contract management,
- management of the customer area,
- monitoring service quality

Article 2.2: Data collection method

When you use our site, the following data is automatically collected:

- cookie management preferences

Other personal data is collected when you carry out the following operations on the platform:

- surname, first name, e-mail address and telephone number after submission of the contact form, a copy of which is sent by e-mail to the website manager

They are kept by the data controller under reasonable security conditions for a period of : 12 months

The company may retain certain personal data beyond the above-mentioned periods in order to fulfil its legal or regulatory obligations.

Article 2.3: Data hosting

The linguasete.com website is hosted by :

O2SWITCH
222-224 Boulevard Gustave Flaubert
63000 Clermont-Ferrand
SIRET : 510 909 80700024
support@o2switch.fr

Article 2.4 : Cookies policy

Cookie retention period: in accordance with the recommendations of the CNIL, the maximum retention period for cookies is 12 months after they are first placed on the User 's terminal, as is the period of validity of the User 's consent.

the User to the use of these cookies. The lifespan of cookies is not extended with each visit. The User 's consent must therefore be renewed at the end of this period.

Purpose of cookies: cookies may be used for statistical purposes, in particular to optimise the services provided to the User, based on the processing of information concerning the frequency of access, the personalisation of pages as well as the operations carried out and the information consulted.

You are informed that the Publisher may place cookies on your terminal. The cookie records information relating to navigation on the service (the pages you have consulted, the date and time of consultation, etc.) which we will be able to read during your subsequent visits.

The User 's right to refuse cookies, deactivation resulting in the service not working properly: you acknowledge that you have been informed that the Publisher may use cookies and authorise it to do so. If you do not wish cookies to be used on your terminal, most browsers allow you to deactivate cookies by going to setting options. However, please note that some services may no longer function correctly.

Possible association of cookies with personal data to enable the service to function: the Publisher may collect browsing information through the use of cookies.

ARTICLE 3: DATA CONTROLLER AND DATA PROTECTION OFFICER

Article 3.1: The data controller

Personal data is collected by **LINGUA SÈTE**, a simplified joint stock company with a capital of 2,000 euros, whose registered office is located at 547 Quai des Moulins, 34200 Sète, registered under number 953 013 232 R.C.S. Montpellier, represented by its legal representative, Mrs Emmanuelle ROZAND-HÉLAN.

The data controller can be contacted as follows:

By post to the head office address: 547 Quai des Moulins, 34200 Sète By telephone, on 0033(0)667907323 ;

By e-mail: contact@linguasete.com

Article 3.2: The Data Protection Officer

The Data Protection Officer (DPO) of the company or person responsible is :

Mrs Emmanuelle ROZAND-HÉLAN ; 0033(0)667907323 ; contact@linguasete.com

If, after contacting us, you feel that your "Data Protection" rights have not been respected, you can send a complaint to the CNIL.

ARTICLE 4: THE USER'S RIGHTS WITH REGARD TO DATA COLLECTION AND PROCESSING

All users concerned by the processing of their personal data may avail themselves of the following rights, pursuant to European Regulation 2016/679 and the Data Protection Act (Act 78-17 of 6 January 1978):

- Right of access, rectification and erasure of data (laid down in Articles 15, 16 and 17 of the RGPD respectively);
- Right to data portability (Article 20 of the RGPD) ;
- Right to restrict (Article 18 of the RGPD) and object to data processing (Article 21 of the RGPD);
- Right not to be subject to a decision based exclusively on an automated process ;
- Right to determine the fate of data after death ;
- Right to refer the matter to the competent supervisory authority (Article 77 of the RGPD).

To exercise your rights, please write to Mrs Emmanuelle ROZAND- HÉLAN **LINGUA SÈTE** 547 Quai des Moulins, 34200 Sète or send an e-mail to contact@linguasete.com.

In order for the data controller to process the user's request, the user may be required to provide certain information, such as: first and last names, e-mail address and account, personal space or subscriber number.

Visit cnil.fr for more information about your rights.

ARTICLE 5: CONDITIONS FOR AMENDING THE PRIVACY POLICY

The publisher of the LINGUA SETE site reserves the right to modify this Policy at any time in order to ensure that users of the site comply with current legislation.

Any changes shall not affect purchases previously made on the site, which shall remain subject to the Policy in force at the time of purchase and as accepted by the user when validating the purchase.

Users are invited to familiarise themselves with this Policy each time they use our services, without it being necessary to formally notify them.

This policy, published on 18 September 2023